



## Elmwood Public Library-Board Meeting Minutes

### June 7, 2023

Board Members Present: President Jolee Glampe, Jill Schwebach, Leah Link, Shelly Kosin

Library Director: Nick Andrews

Public Present: None

Public Attendance/Comments: None

Call to order: President Glampe called the meeting to order at 5:05 p.m. A quorum was established. Glampe certified that the meeting had proper notice and is in compliance with the open meeting law.

- M/S/P (Glampe/Schwebach) Approval of previous board meeting minutes from April 5, 2023.
- M/S/P (Kosin/Glampe) Approval of previous board meeting minutes from May 3, 2023.

#### Director Report:

- A new updated spreadsheet is in place to help improve transparency and communication with village board on budget and needs.
- MORE program budget is increasing by 240.00 but was felt important enough by board to continue being part of the MORE program.
- Programming: Nick has introduced new items including, Game night, Movies, Story Time and Summer Reading program. He has also continued with UFO day activities, Book Club, and History Club. He would like to start introducing Tech Help times, Eclipse Programming, Genealogy programming.
- Maintenance concerns for back door latch, inconsistently latching upon closure-poses a safety concern and some bubbling paint by bathroom toilet was noted.
- Total Circulation: 685
- New Patrons: 2
- % of Locally Owned CHeckouts: 38.75%

#### Financial Report:

- The library has confirmed an Amazon Credit line for 4,500.00 for ease of ordering and billing in the future.
- All other accounts were reviewed by the board and look to be in good standing

#### Approval of bills:

- Bills were reviewed by board
- M/S/P (Kosin/Glampe) the approval of the bills

#### Old Business:

- Discussion continued on amount for one time stipend for Kate Schneider for her assistance with training previous and current Directors-tabled until more information can be gathered.

#### New Business

- Discussion of UFO days events and fundraising
  - Raffle Baskets focused on kid reading incentives tied to summer reading program

- Author Daniell Gay will be reading/signing her book “ 100 Things to do in Wisconsin Before you Die” from 10-5pm
- Book and Movie sale

Glampe adjourned the meeting at 6:03 p.m. Next meeting was set for July 5th at 5:00 p.m.

Submitted by: Jill Schwebach